

## **MWBE and Services Procurement Committee Report**

**9 November 2017**

**Prepared by Alexandra Fleischer**

Meeting attended by: Board Chair Allen Williams, Vice Chair Mike Schmidt, Charlie Benincasa, Tom Richards, ICO Brian Sanvidge; I. Geena Cruz participated via teleconference; Savin Program Director P pin Accilien, Savin Deputy Director Rolie Coleman; and General Counsel Greg McDonald and Ed Hourihan.

**Allen Williams convened the meeting at 7:38 a.m.**

### **Action Items**

#### **1. Amendment # 30 to Vargas Associates (Move Manager - Phase 1)**

P pin Accilien stated that this Amendment reflects an ‘add’ for District requested FF&E for School 12 and a ‘deduct’ for unused balances from Amendments 2, 6, 15 and 26 to reconcile their final invoice. The total value of this Amendment is a net credit of \$(9,032.46). Motion to move this item to the full Board for consideration at the monthly Board meeting on November 13, 2017 by Tom Richards. Second by Charlie Benincasa. Approved 4-0.

#### **2. Amendment #1 to Foit-Albert Associates (DSG - Phase 2)**

P pin Accilien stated that this Amendment is a ‘deduct’ for the unused balance of their Agreement to reconcile their final invoice. The total value of this Amendment is a credit of \$(11,443.88). Motion to move this item to the full Board for consideration at the monthly Board meeting on November 13, 2017 by Charlie Benincasa. Second by Tom Richards. Approved 4-0.

#### **3. Amendment #1 to SWBR Architects (Feasibility Study - Phase 2)**

P pin Accilien stated that this Amendment is to develop a consistent approach for lead-in-drinking water testing. This program-wide review will produce testing protocols and best remediation practices during renovation of a Phase 2 school. The total value of this Amendment is not to exceed \$16,500. Motion to move this item to the full Board for consideration at the monthly Board meeting on November 13, 2017 by Mike Schmidt. Second by Tom Richards. Approved 4-0.

#### **4. Change Orders to Monroe 1c Contractors**

- #20 to Manning Squires Hennig
- #9 to Thurston Dudek

Rob Skeele reviewed the Change Orders with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on November 13, 2017 by Mike Schmidt. Second by Charlie Benincasa. Approved 4-0.

#### **5. Change Orders to Monroe 2a Contractors**

- #15 to Manning Squires Hennig
- #14 to MA Ferraulo
- #14 through #16 to Lloyd Mechanical
- #5 through #9 to Eastcoast Electric

Rob Skeele reviewed the Change Orders with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on November 13, 2017 by Mike Schmidt. Second by Charlie Benincasa. Approved 4-0.

## **6. Change Orders to School 7 Contractors**

- #4 to DiPasquale Construction
- #3 and #4 to MA Ferraulo
- #4 to Eastcoast Electric

Bob DiPaola reviewed the Change Orders with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on November 13, 2017 by Tom Richards. Second by Mike Schmidt. Approved 4-0.

## **7. Change Orders to Edison Campus Contractor**

- #1 and #2 to Zoladz Construction

Alexandra Fleischer reviewed the Change Orders with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on November 13, 2017 by Tom Richards. Second by Mike Schmidt. Approved 4-0.

## **8. Change Orders to School 1/15 Contractors**

- #1 through #3 to Holdsworth Klimowski
- #1 to Concord Electric

Wayne Hermanson reviewed the Change Orders with the Board. Additional discussion was held regarding Change Order #3 to Holdsworth Klimowski. Motion to move this item to the full Board for consideration at the monthly Board meeting on November 13, 2017 by Mike Schmidt. Second by Tom Richards. Approved 4-0.

## **9. Change Order to School Without Walls Contractor**

- #1 to MA Ferraulo

Wayne Hermanson reviewed the Change Order with the Board. Motion to move this item to the full Board for consideration at the monthly Board meeting on November 13, 2017 by Charlie Benincasa. Second by Tom Richards. Approved 4-0.

## **10. Authorization to Bid: Edison Campus (Part B)**

Alexandra Fleischer stated that this request is to release general trades, HVAC, electrical and plumbing bidding documents for the project. SED face-to-face review and submission occurred on October 26, 2017 and bids will be released November 20, 2017. Motion to move this item to the full Board for consideration at the monthly Board meeting on November 13, 2017 by Tom Richards. Second by Charlie Benincasa. Approved 4-0.

## **11. Authorization to Bid: Summer 2018 FF&E Contracts**

Pépin Accilien stated that this request is to release bidding documents to procure FF&E summer 2018 for the following 2a and 2b projects: Monroe, School 7, School 16, Edison Campus, School Without Walls, Freddie Thomas and CSR 1/15. Motion to move this item to the full Board for consideration at the monthly Board meeting on November 13, 2017 by Charlie Benincasa. Second by Tom Richards. Approved 4-0.

## **12. Authorization for Additional Moving Services: Freddie Thomas**

Pépin Accilien stated that this request is for unanticipated internal moves by Clark Moving for temporary furniture to outfit the Admin Suite at Freddie Thomas. Motion to move this item to the full Board for consideration at the monthly Board meeting on November 13, 2017 by Mike Schmidt. Second by Charlie Benincasa. Approved 4-0.

### **13. Bid Award Recommendation: DWT Mini Bids (Monroe 2a)**

Pépin Accilien stated that through the process of the Mini-Bid, the Program saved on the cost of Network Electronics equipment off of MSRP, resulting in a savings of \$189,482. Similarly, the Program was able to procure larger Flat Panel Monitors, materials and extended warranty for Monroe at negotiated percentages off of MSRP. Motion to move this item to the full Board for consideration at the monthly Board meeting on November 13, 2017 by Charlie Benincasa. Second by Mike Schmidt. Approved 4-0.

### **14. Delegation of Certain Authority for RJSCB Chair**

Alexandra Fleischer stated that this resolution will allow the Board Chair to sign documents on behalf of the Board that are necessary for the day-to-day operations of the Program. This resolution will also authorize the Chair approve CCDs and COs up to \$35,000 (similar to the District Facilities Director's approval authority).

### **Non Action / Discussion Items**

#### **1. DFTLC: Pool Dehumidification Unit Alternate**

Pépin Accilien updated the Committee regarding an opinion letter from General Counsel to the Program, dated November 8, 2017, in response to the District's request for an alternate with specifications that may potentially be proprietary. Due to concerns regarding potential non-compliance with New York State competitive bidding statutes, the DFTLC bid documents will not include the alternate for the non-pressurized pool dehumidification unit the District Facilities had requested

#### **2. RFP Award: Phase 2d Design Services (School 30/54)**

Pépin Accilien updated the Committee regarding the interview and selection process. Eleven (11) proposals were received in total with each having unique strengths in terms of the A/E Teams expertise, experience, and preliminary fee expectations. The selection committee conducted a first round of interviews after the first triage and shortlist. A second round of interviews became necessary for the three finalists, and the Board Chair asked that presentations to the Board be scheduled for Thursday, December 7, 2017 from 8:30am to 10:30am in approximately 25 minute increments (15 minutes for presentation and 10 minutes for questions and answers). The Board would then make the final selection and award at their monthly Board meeting on Monday, December 11, 2017.

#### **3. Insurance Waiver for Savin Subconsultants**

The Board has granted lower insurance waiver requests (Professional Liability and Umbrella) for Millennium Strategies, subconsultant to Savin Engineers. Given the nature of their work, the Board agrees with limitation of liability for Savin Engineers and Millennium Strategies (and their subconsultant Black Label ITS).

### **Meeting adjourned at 8:31 a.m.**

The Finance Committee meeting began at 8:32 a.m. and concluded at 8:53 a.m. (see Finance Committee Report).

At 8:54 a.m. Board Chair Allen Williams asked the Committee to go into Executive Session to discuss matters of a particular person or corporation pursuant to New York Public Officer's Law Section 105(f).

Motion by Tom Richards  
Second by Mike Schmidt  
Approved 4-0

The Committee came out of Executive session at 9:18 a.m.